



**OFFICE OF THE SECRETARY**  
**SRIMANTA SANKARADEVA KALAKSHETRA SOCIETY**  
**CULTURAL AFFAIRS DEPTT. GOVT. OF ASSAM**  
**PANJABARI, GUWAHATI-37**

No. SSK./Eng/S.O.-F/11/2026

Dated Guwahati, the 26<sup>th</sup> February '2026

**NOTICE INVITING QUOTATION (NIQ)**

The Secretary, Srimanta Sankaradeva Kalakshetra Society, Panjabari, Guwahati-37, Assam, invites sealed quotations affixing non refundable court fee stamps of Rs. 8.25 (Rupees Eight and Twenty-Five Paise only) from registered Contractors/Firms for the work "**Installation Furniture in the Secretary Office Chamber, at Srimanta Sankaradeva Kalakshetra Society, Panjabari, Guwahati-37.**" Details may be seen in the [www.sankaradevakalakshetra.com](http://www.sankaradevakalakshetra.com) official website of Srimanta Sankaradeva Kalakshetra Society, Panjabari, Guwahati-37 and also in the office of the undersigned during office hours from **28-02-2026 to 14-03-2026**

*Signature*

Secretary

Srimanta Sankaradeva Kalakshetra Society  
 Panjabari, Guwahati- 37, Assam

Dated Guwahati, the 26<sup>th</sup> February'2026

Memo. No.SSK./Eng/S.O.-F/11/2026/1165

Copy to:

1. The Vice Chairman, Srimanta Sankaradeva Kalakshetra Society, Panjabari, Guwahati-37 for favour of your kind information.
2. The Director of Cultural Affairs , Assam, Rabindra Bhawan, Guwahati-781001, for favour of kind Information.
3. The Director of Information and Public Relations, Govt. of Assam, Dispur, Guwahati-6, with a request to publish the notice of 2(two) nos. of widely circulated local newspapers, one in English and one in an Assamese daily newspaper , on or before 28-02-2026, and is requested to furnish the circulated Newspapers (one copy of each issue) to the undersigned.
4. The Account Branch office of the Secretary Srimanta Sankaradeva Kalakshetra Society, Assam, Panjabari, Guwahati-37 for information.
- ✓ 5. Ramen Haloi, Junior Assistant of SSKS is requested to publish in the official web site [www.sankaradevakalakshetra](http://www.sankaradevakalakshetra) of SSKS.
6. Notice board / tender file.

*Signature*  
 Secretary

Srimanta Sankaradeva Kalakshetra Society  
 Panjabari, Guwahati- 37, Assam

*Signature*

**INSTRUCTION TO BIDDERS**

- BID Security 2% for General and 1% for reserved category of quoted value must be submitted in the form of Bank Guarantee/FD from a Nationalize bank in favour of "Srimanta Sankaradeva Kalakshetra Society, Panjabari, Guwahati-37."
- **The last date of submission of quotation on 14-03-2026 at 14:00 hrs.**
- The bidder must have valid GST registration certificate.
- The bidder must provide photo copy of Pan Card.
- The bidder should submit the details of furniture with colored photos
- **The quoted price should be inclusive of all taxes.**
- The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine site of Works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the Work .The cost of visiting the Site shall be at the Bidder's own expense.
- Within 7 (Seven) days of receipt of the Letter of Acceptance, the bidder shall deposit, Performance Security deposit in the form of BG/FDR of any Nationalized Bank, for an amount equivalent to 5% of the Contract price duly pledged to the "Srimanta Sankaradeva Kalakshetra Society Panjabari, Guwahati-37" payable at Guwahati.
- The Secretary Srimanta Sankaradeva Kalakshetra Society, Assam reserves the right to accept or reject any or all proposals without showing any reasons whatsoever.

**Description of Furniture**

Sl no	Name of Component	Unit	Qty	Brand Name	Rate in figure	Rate in words	Amount
1	Executive Table	No	01				
2	Executive Chair	No	01				
3	Visitor Chair (Executive)	No	08				
4	Sofa Set	Set	02				
5	Centre Table	No	02				
6	Corner Table	No	02				
7	6 Panel Bamboo Room Divider Screen	No	01				
8	Recliner Chair High back	No	01				
9	Carpet (As per site requirement)	No	01				
10	Office Table	No	03				
11	Medium Back Revolving Chair	No	03				
12	Visitor Chair (Normal)	No	06				


  
Secretary

Srimanta Sankaradeva Kalakshetra Society  
Panjabari, Guwahati- 37.