OFFICE OF THE SECRETARY
SRIMANTA SANKARDEVA KALAKSHETRA SOCIETY
CULTURAL AFFAIRS DEPARTMENT, GOVT. OF ASSAM
PANJABARI, GUWAHATI -37

No. SSK/Theatre Archive/Studio set up/2025-2026 Dated Guwahati the 18th November '2026

SHORT NOTICE INVITING QUOTATION

The Secretary, Srimanta Sankaradeva Kalakshetra Society Panjabari, Guwahati-37, Assam, invites fresh Short Notice Inviting Quotations (SNIQ) affixing nonrefundable Court fee stamps of Rs. 8.25 (Rupees eight and twenty-five paise) only from the Registered Contractor / Supplier/Reputed firm for the work **"Interior shooting set up area for interview based short documentaries on eminent personalities of Assam of 5th Phase Audio Visual Documentation of Guwahati Zone".** Details may be seen in the www.sankaradevakalakshetra.com official web site of Srimanta Sankaradeva Kalakshetra Society, Panjabari, Guwahati-37 and also in the office of the undersigned from 16-11-2026 to 23-11-2026.

Secretary
Srimanta Sankaradeva Kalakshetra Society
Panjabari, Guwahati- 37

Memo. No. SSK/Theatre Archive/Studio set up/2025-2026/2394 Dated Guwahati the 18th November '2026

Copy to:

1. The Vice-Chairman, Srimanta Sankaradeva Kalakshetra Society, Panjabari, Guwahati-781037 for favour of your kind information.
2. The Director of Cultural Affairs, Rabindra Bhawan , Guwahati-1 for favour of kind information.
3. The Accounts Section, Srimanta Sankaradeva Kalakshetra Society, Panjabari, Guwahati-37 for information.
4. Ramen Haloi, Junior Assistant of SSKS is requested to publish in the official web site www.sankaradevakalakshetra of SSKS.
5. Notice Board/ Tender file.

18/11/26.
Secretary
Srimanta Sankaradeva Kalakshetra Society
Panjabari, Guwahati- 37.

INSTRUCTION TO BIDDERS

- The bidder must be a Registered Contractor / Supplier/Reputed firm in Assam.
- The Last date of submission of quotation on 23 -11-2026 at 14:00 hrs.
- The bidder must have valid GST registration certificate.
- The bidder must provide photo copy of Pan Card.
- The Quoted price should be inclusive of all taxes applicable to the services.
- Bid Security 2% for General and 1% for reserved category of quoted value must be submit in the form of Bank Guarantee / FD from Nationalized bank in favour of Secretary Srimanta Sankaradeva Kalakshetra Society, Panjabari, Guwahati-37"
- The expenditure is debit able to the **Head of Account – SOPD.**
- Within 7 (Seven) days of receipt of the Letter of Acceptance, the bidder shall deposit, Performance Security deposit in the form of BG/FDR of any Nationalized Bank, for an amount equivalent to 5% of the Contract price duly pledged to the "the Secretary, Srimanta Sankaradeva Kalakshetra, Panjabari, Guwahati-37"
- The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine site of works and its surroundings and obtain all information that may be necessary for submission of Quotation. The cost of visiting the site shall be at the Bidder's own expense.
- The Secretary, Srimanta Sankaradeva Kalakshetra has right to accept or reject any or all of the Quotation without showing any reason whatsoever.

18/11/26

Secretary
Srimanta Sankaradeva Kalakshetra Society
Panjabari, Guwahati- 37.